



**BEFORE THE 2014 JUDICIAL COUNCIL OF GUAM
RESOLUTION NO. JC 14-023**

**RELATIVE TO APPOINTING JOANNA S. MCDONALD AS EXECUTIVE SECRETARY TO
THE JUDICIAL COUNCIL AND SERENA G. TAIMANAO AS ASSISTANT SECRETARY TO
THE JUDICIAL COUNCIL**

WHEREAS, the Judicial Council requires the services of an Executive Secretary as well as the services of an Assistant Secretary; and

WHEREAS, the duties of the Executive Secretary and the Assistant Secretary include attending Judicial Council meetings and preparing minutes, resolutions and orders of the Judicial Council; and

WHEREAS, the Executive Secretary and the Assistant Secretary may also be called upon to serve as administrative support to the Administrative Hearing Officers in all Judiciary employee matters which are heard pursuant to the Judicial Council of Guam Hearing Officer Procedures for the Hearing of Adverse Actions, Grievances and EEO Matters;

NOW, THEREFORE, BE IT RESOLVED, that the Judicial Council hereby appoints Chief Justice Torres's Chamber Administrator, Joanna S. McDonald, as the Executive Secretary of the Judicial Council, to serve in this capacity until further order of the Judicial Council; and

BE IT FURTHER RESOLVED that the Judicial Council hereby appoints Serena G. Taimanao as the Assistant Secretary of the Judicial Council, to serve in this capacity until further order of the Judicial Council.

DULY ADOPTED this 23rd day of October, 2014 at a duly noticed meeting of the Judicial Council of Guam.



ROBERT J. TORRES, Chairman
Dated: 10/24/14

ATTEST:



JOANNA S. McDONALD, Assistant Secretary

Dated: 10/24/14