

**BEFORE THE 2010 JUDICIAL COUNCIL OF GUAM  
RESOLUTION NO. JC 10-018**

**RELATIVE TO APPROVING THE FISCAL YEAR 2011 BUDGET REQUEST FOR THE  
OFFICE OF THE ALTERNATE PUBLIC DEFENDER**

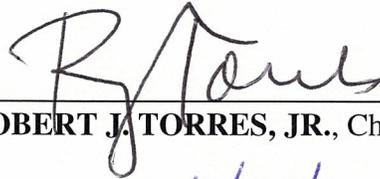
**WHEREAS**, on April 30, 2004, this Judicial Council adopted its Resolution JC04-009 thereby accepting the Public Defender Service Corporation's proposal for the establishment of the Alternate Public Defender; and

**WHEREAS**, as a part of the budget of the Public Defender Service Corporation, the office of the Alternate Public Defender comes before the Judicial Council every year for approval of its fiscal year budget; and

**WHEREAS**, at the September 16, 2010, meeting of the Judicial Council, the Office of the Alternate Public Defender submitted a proposed Fiscal Year 2011 Budget Request, a copy of which was circulated to all members of the Judicial Council present at the meeting, also attached hereto as Exhibit A;

**NOW THEREFORE BE IT RESOLVED**, that the APD proposed Fiscal Year 2011 Budget be and is hereby APPROVED for FY 2011.

**DULY ADOPTED** the 16<sup>th</sup> day of September, 2010, at a duly-noticed meeting of the Judicial Council of Guam.



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**ROBERT J. TORRES, JR.**, Chairman

Dated: \_\_\_\_\_

10/07/10

ATTEST:



\_\_\_\_\_  
**JOLEEN F. RESPICIO**, Secretary

Dated: \_\_\_\_\_

10/07/10

# EXHIBIT A

## JUDICIARY

Agency: PUBLIC DEFENDER SERVICE CORPORATION

Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

Budget Account Code	Appropriation Classification	A	B	A+B=C
		FY 2011 Status Quo Level	FY 2011 Increases	FY 2011 Budget

### PERSONNEL SERVICES

111	Regular Salaries/Increments	\$487,417	\$1,728	\$489,145
112	Overtime/Special Pay	\$0	0	0
113	Benefits	154,673	17,267	171,940
	Impact of Government-Wide Hay Study	0		0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$642,090</b>	<b>\$18,995</b>	<b>\$661,085</b>

### OPERATIONS

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$11,500	\$0	\$11,500
230	CONTRACTUAL SERVICES:	18,200	0	18,200
233	OFFICE SPACE RENTAL:	58,000	7,602	65,602
240	SUPPLIES & MATERIALS:	7,000	0	7,000
250	EQUIPMENT: <\$5000.00	5,150	0	5,150
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	5,460	0	5,460
	<b>TOTAL OPERATIONS</b>	<b>\$105,310</b>	<b>\$7,602</b>	<b>\$112,912</b>

### UTILITIES

	Power	\$0	\$0	\$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	4,080	0	4,080
	<b>TOTAL UTILITIES</b>	<b>\$4,080</b>	<b>\$0</b>	<b>\$4,080</b>

### INDIRECT COST

		\$0	\$0	\$0
450	CAPITAL OUTLAY >\$5000.01	\$0	\$0	\$0

### TOTAL APPROPRIATIONS

\$751,480

\$26,597

\$778,077

1/ Specify Fund Source

### FULL TIME EQUIVALENCIES (FTEs)

UNCLASSIFIED	0	0	0
CLASSIFIED	9	0	9
<b>TOTAL FTEs</b>	<b>9</b>	<b>0</b>	<b>9</b>

Note: On 09/16/10, Judicial Council approved status quo budget plus increments, increases in benefits and additional rent for FY 2011 Budget.

JUDICIARY

Agency: PUBLIC DEFENDER SERVICE CORPORATION

Program: ALTERNATE PUBLIC DEFENDER - ATTORNEYS

Budget Account Code	Appropriation Classification	A	B	A+B=C
		FY 2011 Status Quo Level	FY 2011 Increases	FY 2011 Budget

**PERSONNEL SERVICES**

111	Regular Salaries/Increments	\$357,636	\$795	\$358,431
112	Overtime/Special Pay	0	0	0
113	Benefits	110,469	12,114	122,583
	Impact of Government-Wide Hay Study	0		0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$468,105</b>	<b>\$12,909</b>	<b>\$481,014</b>

**OPERATIONS**

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$10,000	\$0	\$10,000
230	CONTRACTUAL SERVICES:	17,950	0	17,950
233	OFFICE SPACE RENTAL:	58,000	7,602	65,602
240	SUPPLIES & MATERIALS:	7,000	0	7,000
250	EQUIPMENT: <\$5000.00	5,150	0	5,150
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	5,460	0	5,460
	<b>TOTAL OPERATIONS</b>	<b>\$103,560</b>	<b>\$7,602</b>	<b>\$111,162</b>

**UTILITIES**

	Power	\$0	\$0	\$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	4,080	0	4,080
	<b>TOTAL UTILITIES</b>	<b>\$4,080</b>	<b>\$0</b>	<b>\$4,080</b>

	<b>INDIRECT COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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450	<b>CAPITAL OUTLAY &gt;\$5000.01</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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	<b>TOTAL APPROPRIATIONS</b>	<b>\$575,745</b>	<b>\$20,511</b>	<b>\$596,256</b>
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1/ Specify Fund Source

**FULL TIME EQUIVALENCIES (FTEs)**

	UNCLASSIFIED	0	0	0
	CLASSIFIED	5	0	5
	<b>TOTAL FTEs</b>	<b>5</b>	<b>0</b>	<b>5</b>

**JUDICIARY**

Agency: **PUBLIC DEFENDER SERVICE CORPORATION**

Program: **ALTERNATE PUBLIC DEFENDER - INVESTIGATIVE SERVICES**

Budget Account Code	Appropriation Classification	A	B	A+B=C
		FY 2011 Status Quo Level	FY 2011 Increases	FY 2011 Budget

**PERSONNEL SERVICES**

111	Regular Salaries/Increments	\$42,531	\$487	\$43,018
112	Overtime/Special Pay	0	0	0
113	Benefits	13,521	1,346	14,867
	Impact of Government-Wide Hay Study	0		0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$56,052</b>	<b>\$1,833</b>	<b>\$57,885</b>

**OPERATIONS**

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$1,500	\$0	\$1,500
230	CONTRACTUAL SERVICES:	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <\$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>

**UTILITIES**

	Power	\$0	\$0	\$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>INDIRECT COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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450	<b>CAPITAL OUTLAY &gt;\$5000.01</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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	<b>TOTAL APPROPRIATIONS</b>	<b>\$57,552</b>	<b>\$1,833</b>	<b>\$59,385</b>
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1/ Specify Fund Source

**FULL TIME EQUIVALENCIES (FTEs)**

	UNCLASSIFIED	0	0	0
	CLASSIFIED	1	0	1
	<b>TOTAL FTEs</b>	<b>1</b>	<b>0</b>	<b>1</b>

JUDICIARY

Agency: PUBLIC DEFENDER SERVICE CORPORATION

Program: ALTERNATE PUBLIC DEFENDER - LEGAL SECRETARIAL SERVICES

Budget Account Code	Appropriation Classification	A	B	A+B=C
		FY 2011 Status Quo Level	FY 2011 Increases	FY 2011 Budget

**PERSONNEL SERVICES**

111	Regular Salaries/Increments	\$59,543	\$688	\$60,231
112	Overtime/Special Pay	0	0	0
113	Benefits	21,053	2,588	23,641
	Impact of Government-Wide Hay Study	0		0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$80,596</b>	<b>\$3,276</b>	<b>\$83,872</b>

**OPERATIONS**

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	250	0	250
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <\$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$250</b>	<b>\$0</b>	<b>\$250</b>

**UTILITIES**

	Power	\$0	\$0	\$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>INDIRECT COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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450	<b>CAPITAL OUTLAY &gt;\$5000.01</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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	<b>TOTAL APPROPRIATIONS</b>	<b>\$80,846</b>	<b>\$3,276</b>	<b>\$84,122</b>
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1/ Specify Fund Source

**FULL TIME EQUIVALENCIES (FTEs)**

	UNCLASSIFIED	0	0	0
	CLASSIFIED	2	0	2
	<b>TOTAL FTEs</b>	<b>2</b>	<b>0</b>	<b>2</b>

**JUDICIARY**

Agency: **PUBLIC DEFENDER SERVICE CORPORATION**

Program: **ALTERNATE PUBLIC DEFENDER - LEGAL CLERICAL SERVICES**

Budget Account Code	Appropriation Classification	A	B	A+B=C
		FY 2011 Status Quo Level	FY 2011 Increases	FY 2011 Budget

**PERSONNEL SERVICES**

111	Regular Salaries/Increments	\$27,707	-\$242	\$27,465
112	Overtime/Special Pay	0	0	0
113	Benefits	9,630	1,219	10,849
	Impact of Government-Wide Hay Study	0		0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$37,337</b>	<b>\$977</b>	<b>\$38,314</b>

**OPERATIONS**

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <\$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**UTILITIES**

	Power	\$0	\$0	\$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>INDIRECT COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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450	<b>CAPITAL OUTLAY &gt;\$5000.01</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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	<b>TOTAL APPROPRIATIONS</b>	<b>\$37,337</b>	<b>\$977</b>	<b>\$38,314</b>
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1/ Specify Fund Source

**FULL TIME EQUIVALENCIES (FTEs)**

	UNCLASSIFIED	0	0	0
	CLASSIFIED	9	0	9
	<b>TOTAL FTEs</b>	<b>9</b>	<b>0</b>	<b>9</b>

PUBLIC DEFENDER SERVICE CORPORATION  
 ALTERNATE PUBLIC DEFENDER DIVISION  
 FY 2011 STAFFING PATTERN REPORT  
 SUMMARY

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Increment		(E+G) Subtotal	Benefits						Total Benefits (I thru N)	(H + O) TOTAL
					Date	Amt		Ret 0	Ret (DDI)	Medi care	Life (Prem)	Med (Prem)	Den (Prem)		
APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(1X)	83,400	9/27/12	0	83,400	22,902	479	1,209	174	4,035	209	29,008	112,408
APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6	80,580	12/15/10	2,350	82,930	22,773	479	1,202	174	4,035	209	28,872	111,802
APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/2	68,493	3/16/11	2,350	70,843	19,453	479	1,027	174	2,064	192	23,389	94,232
APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/5	77,894	5/11/11	1,120	79,014	21,697	479	1,146	174	2,064	192	25,752	104,766
APD-108	ATTORNEY I	PIER O. PETERSEN	I/1	40,352	1/5/11	1,892	42,244	11,600	479	613	174	2,504	192	15,562	57,806
APD-104	INVESTIGATOR II	NORMA L. SALAS	M/10	43,018	3/27/12	0	43,018	11,813	0	624	174	2,064	192	14,867	57,885
APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/9	33,266	3/20/12	0	33,266	9,135	0	482	174	2,504	192	12,487	45,753
APD-106	LEGAL SECRETARY I	NADINE T. GOGUE	H/6	25,967	10/18/10	998	26,965	7,405	479	391	174	2,496	209	11,154	38,119
APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/7	26,965	4/4/11	500	27,465	7,542	479	398	174	2,064	192	10,849	38,314
	<b>GRAND TOTAL</b>			479,935		9,210	489,145	134,320	3,353	7,092	1,566	23,830	1,779	171,940	661,085

FUNDING SOURCE: CLIENT SERVICES FUND UNDER THE STEWARDSHIP OF THE JUDICIAL COUNCIL.

PUBLIC DEFENDER SERVICE CORPORATION  
 ALTERNATE PUBLIC DEFENDER DIVISION  
**FY 2011 STAFFING PATTERN REPORT  
 SUMMARY**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Increment		(E+G) Subtotal	Benefits						Total Benefits (I thru N)	(H + O) TOTAL
					Date	Amt		Ret 0	Ret (DDI)	Medi care	Life (Prem)	Med (Prem)	Den (Prem)		
APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(1X)	83,400	9/27/12	0	83,400	22,902	479	1,209	174	4,035	209	29,008	112,408
APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6	80,580	12/15/10	2,350	82,930	22,773	479	1,202	174	4,035	209	28,872	111,802
APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/2	68,493	3/16/11	2,350	70,843	19,453	479	1,027	174	2,064	192	23,389	94,232
APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/5	77,894	5/11/11	1,120	79,014	21,697	479	1,146	174	2,064	192	25,752	104,766
APD-108	ATTORNEY I	PIER O. PETERSEN	I/1	40,352	1/5/11	1,892	42,244	11,600	479	613	174	2,504	192	15,562	57,806
	<b>GRAND TOTAL</b>			<b>350,719</b>		<b>7,712</b>	<b>358,431</b>	<b>98,425</b>	<b>2,395</b>	<b>5,197</b>	<b>870</b>	<b>14,702</b>	<b>994</b>	<b>122,583</b>	<b>481,014</b>

FUNDING SOURCE: CLIENT SERVICES FUND UNDER THE STEWARDSHIP OF THE JUDICIAL COUNCIL.

PUBLIC DEFENDER SERVICE CORPORATION  
 ALTERNATE PUBLIC DEFENDER DIVISION  
**FY 2011 STAFFING PATTERN REPORT  
 SUMMARY**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Increment		(E+G) Subtotal	Benefits						Total Benefits (I thru N)	(H + O) TOTAL
					Date	Amt		Ret 0	Ret (DDI)	Medi care	Life (Prem)	Med (Prem)	Den (Prem)		
APD-104	INVESTIGATOR II	NORMA L. SALAS	M/10	43,018	3/27/12	0	43,018	11,813	0	624	174	2,064	192	14,867	57,885
	GRAND TOTAL			43,018		0	43,018	11,813	0	624	174	2,064	192	14,867	57,885

FUNDING SOURCE: CLIENT SERVICES FUND UNDER THE STEWARDSHIP OF THE JUDICIAL COUNCIL.

PUBLIC DEFENDER SERVICE CORPORATION  
 ALTERNATE PUBLIC DEFENDER DIVISION  
 FY 2011 STAFFING PATTERN REPORT  
 SUMMARY

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Increment		(E+G) Subtotal	Benefits						Total Benefits (I thru N)	(H + O) TOTAL
					Date	Amt		Ret 0	Ret (DDI)	Medi care	Life (Prem)	Med (Prem)	Den (Prem)		
APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/9	33,266	3/20/12	0	33,266	9,135	0	482	174	2,504	192	12,487	45,753
APD-106	LEGAL SECRETARY I	NADINE T. GOGUE	H/6	25,967	10/18/10	998	26,965	7,405	479	391	174	2,496	209	11,154	38,119
	<b>GRAND TOTAL</b>			59,233		998	60,231	16,540	479	873	348	5,000	401	23,641	83,872
FUNDING SOURCE: CLIENT SERVICES FUND UNDER THE STEWARDSHIP OF THE JUDICIAL COUNCIL.															

PUBLIC DEFENDER SERVICE CORPORATION  
 ALTERNATE PUBLIC DEFENDER DIVISION  
**FY 2011 STAFFING PATTERN REPORT  
 SUMMARY**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Increment		(E+G) Subtotal	Benefits						Total Benefits (I thru N)	(H + O) TOTAL
					Date	Amt		Ret 0	Ret (DDI)	Medi care	Life (Prem)	Med (Prem)	Den (Prem)		
APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/7	26,965	4/4/11	500	27,465	7,542	479	398	174	2,064	192	10,849	38,314
	GRAND TOTAL			26,965		500	27,465	7,542	479	398	174	2,064	192	10,849	38,314
FUNDING SOURCE: CLIENT SERVICES FUND UNDER THE STEWARDSHIP OF THE JUDICIAL COUNCIL.															