

**BEFORE THE 2010 JUDICIAL COUNCIL OF GUAM
RESOLUTION NO. JC 10-017**

**RELATIVE TO APPOINTING SPECIAL MARSHALS FOR THE DEPARTMENT OF
EDUCATION AS SPECIAL ATTENDANCE OFFICERS**

WHEREAS, Public Law 30-167 amended Title 7 GCA 8107 to provide that School Attendance Officers of the Department of Education may be appointed as Special Deputies of the Guam Judiciary for the purposes stated in P.L. 30-167; and

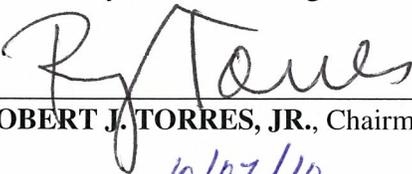
WHEREAS, at the September 2010 meeting of the Judicial Council, the Judicial Council considered a memo from the Attendance Officer Supervisor of the Department of Education to the Chief Marshal of the Judiciary proposing the implementation of the provisions of P.L. 30-167, attached hereto as Exhibit "A;" and

WHEREAS, the Marshal of the Courts has agreed in a memo to the Attendance Officer Supervisor of the Department of Education to train the Special Attendance Officers, as shown in the attached Exhibit "B," and that the Chief Marshal has moreover provided a proposed curriculum for training Special Attendance Officers of the Department of Education, attached hereto as Exhibit "C;" and

WHEREAS, the Judicial Council finds this proposal and also finds the Chief Marshal's proposed training curriculum acceptable.

NOW THEREFORE, upon review of the materials presented in support of the implementation of the provisions of P.L. 30-167, the Judicial Council hereby adopts the implementation plan as proposed by the Marshal of the Courts, attached hereto as Exhibit "B."

DULY ADOPTED this 17th day of September, 2010 at a duly-noticed meeting of the Judicial Council of Guam.



ROBERT J. TORRES, JR., Chairman
Dated: 10/07/10

ATTEST:



JOLEEN F. RESPICIO, Secretary
Dated: 10/07/10



**GUAM DEPARTMENT OF EDUCATION
STUDENT SUPPORT SERVICES**

P.O. Box DE
Hagåtña, Guam 96932
Telephone: (671) 300-1623/24
Fax: (671) 472-7888
Email: jcamacho@gdoe.net



Nerissa Bretania Underwood, Ph.D.
Superintendent of Education

E. Jessica Camacho
Administrator

August 31, 2010

Memorandum

To: Chief Marshal, Superior Court of Guam

From: Attendance Officer Supervisor, Guam Department of Education

Subject: Meeting Regarding Special Deputy Appointments

Hafa Adai! I am writing this memo in reference to our meeting on August 30, 2010 regarding the process for appointment of Attendance Officers as Special Deputy Marshals. For the record, the following are subject matters we discussed:

- 1). That a memo be addressed to the Chief Marshal of the Superior Court of Guam, requesting for the appointments of Special Deputy Marshals of Attendance Officers with the list of names of the officers to be appointed;
- 2). That the training and appointments for Special Deputy will most likely occur during the month of November 2010, contingent on the Judicial Councils approval of the training curriculum;
- 3). That the training shall consist of approximately 3 to 5 days of instructions on legal forms, demonstrations on law enforcement techniques and procedures involved in the service of documents, handcuffing, detention and apprehension etc...;
- 4). That all trainees should be equipped with handcuffs, keys and handcuff holsters prior to reporting for training;

*Rec'd
8/31/10
M. Williams
12:30pm*

- 5). That metal badges can only be ordered at Suarez Brothers with the specifications and approval of the Chief Marshal, at the expense of the Guam Department of Education;
- 6) That identification cards must be submitted with a photo and must include a space for the signature of the Chief Justice of the Superior Court of Guam.

Thank you for your support and efforts on this matter.


Liza A. Garcia

Cc: Deputy Superintendent, Curriculum & Instructional Improvement
Administrator, Student Support Services Division

EXHIBIT B



Judiciary of Guam
MARSHAL DIVISION



Office of the Marshal of the Courts

120 West O'Brien Drive
Hagatna, Guam 96910

Telephone: (671) 475-3328/3216 Fax: (671) 477-2644

Robert J. Torres
Chief Justice

Alberto C. Lamorena III
Presiding Judge

Perry C. Taitano
Administrator of the Courts

Frank G. Leon Guerrero
Marshal of the Courts

September 7, 2010

To: **Ms. Liza A. Garcia**

From: Marshal of the Courts

Subject: **Training Schedule**
Department of Education
School Attendance Officers

Dear Ms. Garcia:

As part of a training requirement for School Attendance Officers (SAO), I made arrangements for our Marshal Training Section to provide you a two-day basic course scheduled for November 3 and 4, 2010, from 8AM – 5PM

It is our understanding that our training proposal has met your requirements for the SAO program. This training proposal and program is also subject to the review and approval of the Judiciary of Guam's Judicial Council which has been scheduled to meet at 12:00 – 1:00 PM on September 16, 2010. The Council's meeting will be at the Supreme Courtroom located on the 3rd floor of the Judicial Center. Your attendance is requested to address any concerns from the Council.

Upon the satisfactory completion of the training course, SAO candidate names will be submitted by me to Chief Justice Robert Torres for a swearing in ceremony for Special Deputies of the Judiciary of Guam.

Please let me know if you have any other questions or concerns so that they can be addressed before the scheduled Judicial Council meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Leon Guerrero".

Frank Leon Guerrero



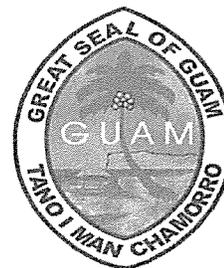
JUDICIARY OF GUAM

MARSHALS DIVISION

Guam Judicial Center

120 West O'Brien Drive Hagatna, Guam 96910

Phone: 475-3216/3322 Facsimile: 477-2644



FRANK G. LEON GUERRERO
Marshal of the Courts

JOSEPH J. LEON GUERRERO
Deputy Chief Marshal
FBI CJIS Systems Officer

September 1, 2010

MEMORANDUM

To: Marshal of the Courts

From: Deputy Marshal Supervisor, T&SDS

Subject: **Recommended Training Program for School Attendance Officers from the Department of Education (Special Deputy Marshal) pursuant to Title 7 G.C.A. § 8107(a), 16hrs Course of Instruction**

The Marshals Division Training and Staff Development Section recommends that the following training be considered to be in compliance with the above subject.

Day 1 Classroom 8hrs.

1. Basic Service of Process RE: Truancy matters (2hrs.)
 - a. Service of court orders: Summons, Notice of Hearings, Orders, OSC, and Judgments Etc.
2. Basic Officer Safety/ Survival Training (6hrs.)
 - a. Basic handcuffing
 - b. Basic Pat down Searches
 - c. Basic client escort and control procedures

Day2 Field exercise 8hrs

1. Practical application / exercises / Question & Answer (7hrs.)
2. End of course review and evaluation. (1hr)

Submitted for your information,

Thomas S. Masga