



# JUDICIAL COUNCIL OF GUAM

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**JUDICIAL COUNCIL OF GUAM  
REGULAR MEETING  
THURSDAY, December 19, 2024  
Justice Monessa G. Lujan Appellate Courtroom  
Guam Judicial Center**

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Hon. Robert J. Torres  
Chairman

Hon. Katherine A. Maraman  
Member

Hon. F. Philip Carbullido  
Member

Hon. Alberto C. Lamorena, III.  
Member

Hon. Maria T. Cenzone  
Member

★★★★

Advisory Committee Members:

Hon. Arthur R. Barcinas

Hon. Vernon P. Perez

Hon. Elyze M. Iriarte

Hon. Dana A. Gutierrez

Hon. Alberto E. Tolentino

Atty. Jacqueline T. Terlaje

Atty. Frederick J. Horecky

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Administrator of the Courts:  
Danielle T. Rosete

Judicial Council Secretary:  
Jessica J. Perez-Jackson

Judicial Council Asst. Secretary:  
Petrina M. Ula

## MINUTES

### I. CALL TO ORDER

The Regular Meeting of the Judicial Council was called to order by the Chairman, Chief Justice Robert J. Torres, at the hour of 12:01 p.m.

### ROLL CALL:

Chief Justice Robert J. Torres  
Justice F. Philip Carbullido  
Presiding Judge Alberto C. Lamorena III (absent)  
Justice Katherine A. Maraman  
Judge Maria T. Cenzone (via Zoom)

#### Also present via Zoom:

Judge John C. Terlaje  
Attorney Jacqueline Taitano Terlaje, Guam Bar Association, Advisory Committee Member  
Attorney Dean Manglona, Guam Bar Association, Advisory Committee Member  
Ms. Alicia A.G. Limtiaco, Regulation Counsel

#### Also present in the Monessa G. Lujan Appellate Courtroom:

Ms. Danielle T. Rosete, Administrator of the Courts  
Ms. Sophia Santos Diaz, Deputy Administrator of the Courts  
Ms. Hannah Gutierrez Arroyo, Clerk of the Court, Supreme Court  
Ms. Janice Camacho-Perez, Clerk of Court, Superior Court  
Ms. Barbara Jean T. Perez, Human Resources Administrator  
Ms. Sarah Elmore-Hernandez, Director of Policy Planning and Community Relations  
Ms. M. Dianne Gudmalin, Finance Administrator  
Mr. Leo S. Diaz, Marshal of the Court  
Mr. Joseph Leon Guerrero, Deputy Chief Marshal  
Ms. Grace Lapid Rosadino, Court Programs Administrator  
Ms. Rosanna Villagomez-Aguon, Chief Probation Officer  
Ms. Trish Suzuki, Deputy Chief Probation Officer  
Ms. Melissa Casil, CSFC Administrator

Mr. Robert Rabago, Management Information Systems Administrator  
Ms. Sonda L. Yatar, Deputy Marshal Supervisor  
Mr. Jerry Hinkle, Deputy Marshal Supervisor  
Mr. Gregory J. Cruz, Deputy Marshal III  
Ms. Suzane Hinkle, Staff Attorney  
Ms. Marcelene Santos, Public Guardian (ret.)  
Mr. Carl Dominguez, Procurement and Facilities Management Administrator  
Ms. Jessica J. Perez-Jackson, Administrative Services Officer, Judicial Council Secretary  
Mr. Andrew Jay Gimenez, Special Projects Coordinator

## **II. PROOF OF DUE NOTICE OF MEETING**

Due publication of the five-day Notices of Meeting of the Judicial Council, as required under the Open Government Law, was published in the Guam Daily Post. Acknowledgments are on file.

## **III. DETERMINATION OF QUORUM**

**Chief Justice Torres began the roll call. Chief Justice Robert J. Torres, Associate Justice F. Philip Carbullido, and Judge Maria T. Cenzone identified themselves. Chief Justice Torres remarked that Presiding Judge Alberto C. Lamorena III is absent and Justice Katherine A. Maraman arrived a few minutes later at 12:13 p.m. This meeting determined a quorum with three (3) of the five Judicial Council members present.**

## **IV. READING AND DISPOSAL OF MINUTES: November 21, 2024, Regular Meeting minutes**

**Chief Justice Torres asked for a motion to approve the November 21, 2024, Regular Meeting minutes. Justice Carbullido made a motion, Judge Cenzone seconded the motion. Chief Justice Torres called an oral vote. With no discussion, the five Judicial Council members voted to approve the minutes, subject to correction.**

## **V. OLD BUSINESS**

### **A. Judiciary FY24 Remittances Pursuant to Applicable Law**

Ms. Gudmalin addressed the Council regarding the collection of allotments for general operations as specified under Public Law 37-42, Chapter 4. A report was provided on the collection of the allotment, noting that the Judiciary continues to receive the scheduled biweekly allotment of \$1,652,000 appropriated for general operations for Fiscal Year 2025. According to Ms. Gudmalin, to date, approximately 23% of the total fiscal year appropriation has been received and the latest allotment was received on December 10. Ms. Gudmalin provided that the next allotment is scheduled for December 24. No further updates were provided.

### **Update on Capital Improvement Projects**

Ms. Danielle T. Rosete, Administrator of the Courts, provided updates on ongoing capital improvement projects, with the most noteworthy update planned being the skylight replacement. Ms. Rosete shared that the Judiciary is working with Guma Architects to begin the design phase, which includes hardening the roof as recommended. Per Ms. Rosete, once the design work is completed, the procurement process for construction and removal of the skylights will proceed. She explained that the skylights involved are located in the atrium and outside the appellate courtroom, and at this time, no timeline for the construction phase has been provided, as Guma Architects has yet to issue a notice to proceed with the design phase.

Justice Carbullido commended the AOC, Carl Dominguez, and staff for their efforts in addressing the long-overdue skylight replacement project. Justice Carbullido expressed appreciation for the steps taken to resolve the persistent problem with leaks in the Judicial Center, and noted his hope that this project will soon be completed and the issue permanently resolved.

### **B. eCourt and eSupervision Transition**

Ms. Sophia Santos Diaz, Deputy Administrator of the Courts, provided an update on the transition from JustWare to E-Courts and E-Supervision:

The vendor team for the eCourt transition has been onsite since Monday, working with SMEs and will remain until tomorrow morning. A standing meeting with the team is scheduled before their departure. Additionally, a separate vendor team from Journal Tech will focus on the eSupervision platform. The AOC has scheduled the kickoff week for eSupervision to begin the week of January 6, starting with a demonstration for probation, client services, and family counseling staff who will use the platform.

The goal is to launch both eCourt and eSupervision simultaneously with a unified go-live date. Progress updates will be shared at the January Judicial Council meeting following the eSupervision kickoff.

Chief Justice Torres provided an update on the eCourt implementation during the meeting. He noted a productive visit with the vendor team and mentioned plans for a final meeting with them to close out their first site visit. According to Chief Justice Torres, the goal is to proceed with implementation and go live as soon as possible. Chief Justice Torres also explained to the audience that once eCourt, e[Supervision], and all respective modules are operational, the current system will cease to exist.

Administrator of the Court, Ms. Rosete, addressed the Council regarding the public access component of the eServices suite as part of the eCourt and eSupervision implementation. She suggested that the Council consider establishing a fee schedule for electronic access to court documents through the public access portal. She noted that currently, fees for electronic copies of court documents are outlined in the existing fines and fees schedule.

As the transition will enable broader document access online without requiring requests through the Clerk of Court offices, Ms. Rosete proposed collaborating with Project Manager Lorrie Perez, the deputy, and the Clerk of Courts to draft recommendations for the Council's consideration.

Judge Cenzone inquired about training sessions for judicial officers and staff not part of the SME group. In response, Ms. Danielle Rosete confirmed that training for all end-users of the eSeries solution, including judicial officers and court clerks, is planned.

She explained that once Journal Technologies provides a realistic go-live timeline, expected in January, a training schedule will be established. She further explained that Journal Technologies representatives will return on-site to conduct the training, ensuring all users are prepared before transitioning from the current system to the new eCourt and eSupervision platforms.

## **VI. NEW BUSINESS**

### **A. Resolution, JC24- Relative to Commending Joseph J. Leon Guerrero on his appointment to the Criminal Justice Information Services Advisory Policy Board**

Justice Carbullido asked if Chief Marshal Leo Diaz and Colonel Joseph J. Leon Guerrero could join the presentation. He also noted the presence of several marshals, representatives from the Guam Police Department, and the Guam Department of Corrections, reflecting strong support for the resolution.

Justice Carbullido shared that the resolution commends Colonel Joseph J. Leon Guerrero, Deputy Chief Marshal of the Judiciary of Guam, on his appointment to the FBI's Criminal Justice Information Services (CJIS) Advisory Policy Board for the remainder of the 2022-2024 term. Justice Carbullido continued that Colonel Leon Guerrero will represent the western region, addressing critical issues related to FBI CJIS programs such as biometric identification, the National Crime Information Center, and the National Data Exchange.

Justice Carbullido highlighted Colonel Leon Guerrero's dedication, expertise, and commitment to the criminal justice community in Guam and Micronesia and explained that the resolution recognizes his significant contributions and the honor of Guam's representation in this national network.

**Justice Carbullido moved to adopt the resolution which was seconded by Chief Justice Torres, with additional remarks commending Colonel Leon Guerrero's role in providing recommendations to the FBI Director for policy and operational improvements.**

Before the vote, Chief Marshal Leo Diaz and Colonel Leon Guerrero were invited to speak.

**Chief Justice Torres called for a vote on the resolution, which was moved and seconded, earlier. The resolution passed unanimously without objection.**

Following the vote, Chief Justice Torres invited all law enforcement partners and Judiciary representatives present to join for a group photo with the resolution before resuming the meeting agenda.

## **B. Notice of the Next Meeting (Thursday, January 16, 2024)**

Chief Justice Torres noted that the Council's next meeting will be held on Thursday, January 16, 2025 and will be a hybrid meeting.

## **VII. COMMUNICATIONS**

No Communications.

## **VIII. PUBLIC COMMENT**

### **A. Guam Bar Association Board (GBA) – President's Report**

Attorney Jacque Terlaje, President of the Guam Bar Association, provided updates on several initiatives:

- **Wellness Program Expansion:** The Bar has been working with the Northern Marianas Bar Association to extend Guam's Wellness Program to include members from the CNMI. The CNMI Judiciary has agreed to adopt the necessary confidentiality provision, enabling their inclusion.
- **IOLTA Program:** The Bar is preparing to implement an Interest on Lawyer Trust Accounts (IOLTA) program, which will be a major focus for the upcoming administrative year.
- **Elections for 2025-2027 Term:** Notices for nominations have been sent, and nominations are ongoing. Currently, there is one nominee for each officer position and three potential nominees for the two member-at-large positions.
- **Holiday Event:** The Bar's holiday event is scheduled for Friday, December 20. Judges and judicial officers have been invited, and those who did not receive an invitation are encouraged to contact Ms. Terlaje.
- **Guam Bar Annual Meeting:** The potential date of the meeting will be during the week of April 25<sup>th</sup>.

### **B. Court Employees Association**

Jesse Franquez, President of *IFIK*, provided several updates:

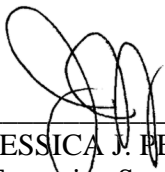
- **Holiday Party RSVP:** Employees are encouraged to RSVP for the holiday party scheduled for January 19<sup>th</sup> (with a holiday on the following Monday). The deadline for RSVPs is December 30<sup>th</sup> to ensure accurate hotel reservations and other arrangements.
- **Fundraisers:** *IFIK* recently held a lunch fundraiser raising approximately \$420. An upcoming car wash fundraiser is scheduled for December 28<sup>th</sup> at the Route 4 Building, which will support the holiday function. A final fundraiser for the year will also be held to support the end-of-year holiday party.
- **Elections:** There have been challenges in getting nominees for *IFIK* positions, including President, Vice President, and division representatives. Franquez requested managers to motivate staff to join *IFIK*, as the organization is struggling to fill key positions. He emphasized the importance of participation to keep *IFIK* running effectively. The election is scheduled for Friday, January 27<sup>th</sup>, and a second call for nominations will go out today.

- **Treasurer Position:** *IFIK* is also seeking a new Treasurer. Franquez encouraged those with financial experience to consider the role, and he requested managers to nominate potential candidates.

## XI. ADJOURNMENT

**Justice Carbullido moved to adjourn until January 16, 2025. Justice Maraman seconded the motion, adjourning the meeting at 12:41 p.m.**

Respectfully submitted this 16<sup>th</sup> day of January 2025.



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JESSICA J. PEREZ-JACKSON  
Executive Secretary  
Judicial Council of Guam

**As set out above, the Minutes of the December 19, 2024 Regular Meeting were approved by the Judicial Council at the January 16, 2025 Regular Meeting.**



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**ROBERT J. TORRES**  
Chair