

ANNOUNCEMENT FOR CONTRACTUAL SERVICES

PSYCHIATRISTS, PSYCHOLOGISTS, COUNSELORS, THERAPIST AND SOCIAL WORKERS

I. INTRODUCTION: The Judiciary of Guam is seeking to establish a list of interested and qualified Psychiatrists, Psychologists, Counselors, Therapists and Social Workers (hereinafter collectively "Provider") to provide treatment services for various court programs for the period of February 1, 2018 through September 30, 2019. The goal of this Announcement for Contractual Services is to secure a list of qualified Providers that the Judiciary of Guam may seek to contract with to provide services for various court programs. This is not a bid but an Announcement for Contractual Services that could become the basis for negotiations leading to a contract.

II. GENERAL SCOPE OF WORK: The Judiciary of Guam (hereinafter "Judiciary") programs and services may include but are not limited to the following:

A. ALL COURTS

1. Forensic Evaluations

- a) Forensic Interviews with Defendant and others
- b) Forensic Evaluation (i.e. competency, criminal responsibility, competency restoration, risk to community)
- c) Records Review
- d) Forensic Report
- e) Testimony

Qualifications: Guam licensed psychiatrist or clinical psychologist. In addition, Providers should meet the minimum experience/training/certification requirements: experience performing forensic evaluations, knowledge of local mental responsibility statutes; psychological testing knowledge; forensic training.

2. Psychiatric Evaluations

- a) Psychiatric interviews and evaluation
- b) Psychiatric Report
- c) Testimony

Qualifications: Guam licensed psychiatrist with experience performing child, adolescent or adult medical/psychiatric evaluations and treatment for culturally diverse populations.

3. Sex Offender Treatment

- a) Intake and Assessment
- b) Group Counseling – Cognitive Behavioral Interventions for Sexual Offending (CBI-SO) or approved evidence based or evidence informed sexual offender curriculum
- c) Individual, couple, family or group therapy

Group Counselor Qualifications: Training or certification in an evidence based or evidence informed juvenile or adult sex offender program or curriculum (i.e. CBI-SO) and/or documented experience in facilitating or co-facilitating sex offender groups.

Judicial Therapists Qualifications: Guam license in field of clinical practice (i.e. Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Psychologist) and specific training or certification in sex offender treatment or documented experience working with sex offenders and their families.

B. FAMILY VIOLENCE COURT

- 1. Intake and Assessment
- 2. Group Counseling – Moral Reconciliation Therapy – Domestic Violence, The STOP Program, The Duluth Model.
- 3. Individual, couple, family or group therapy

Group Counselor Qualifications: Training or certification in an evidence based or evidence informed domestic violence program or curriculum (i.e. STOP, MRT, Duluth) and/or documented experience in facilitating or co-facilitating domestic violence offender groups.

Judicial Therapist Qualifications: Guam license in field of clinical practice (i.e. Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Psychologist) and specific training or certification in domestic violence or documented experience working with domestic violence victims and offenders.

C. PROBATION COUNSELING SERVICES

1) JUVENILE DRUG COURT

- a) To provide group and family counseling services for Juvenile offenders in the Juvenile Drug Court (JDC). The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.
- b) Will provide assessment and treatment recommendations. Periodic recommendations may be submitted to the JDC Judge directly or via JDC Case Managers as needed and as requested by the Judiciary. The Provider will contribute to the Individual Treatment Plans. The

Provider will input pertinent data into the JDC Management Information System as directed by the Probation Officer Supervisor.

- c) Will facilitate and develop group and/or family counseling techniques; document areas covered; and determine which sessions, discussions, and topics are successful with this population.
- d) Will participate in a minimum of four (4) JDC training hours, which may include Staffing and Status of Hearings. The Provider may participate in JDC Executive Committee Meetings as needed.
- e) Sessions will be conducted at times and at a location determined by the Probation Officer Supervisor and conducted in accordance with procedures and documentation accepted by JDC and counseling professionals.
- f) Typically, assessment and individual sessions are sixty (60) minutes in length. Family sessions may be ninety (90) minutes. Other work such as case review, treatment.
- g) Shall attend and/or participate in Staffing for clients assigned to them as requested by the Probation Officer Supervisor.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

2) JUDICIAL THERAPIST FOR JUVENILE DRUG COURT

- a) To provide individual and family counseling services for Juvenile offenders in the Juvenile Drug Court (JDC). The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.
- b) Will provide assessment and treatment recommendations. Periodic recommendations may be submitted to the JDC Judge directly or via JDC Case Managers as needed and as requested by the Judiciary. The Provider will contribute to the Individual Treatment Plans. The Provider will input pertinent data into the JDC Management Information System as directed by the Probation Officer Supervisor.
- c) Will facilitate and develop individual and/or family counseling techniques; document areas covered; and determine which sessions, discussions, and topics are successful with this population.
- d) Will participate in a minimum of four (4) JDC training hours, which may include Staffing and Status of Hearings. The Provider may participate in JDC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the Probation Officer Supervisor and conducted in accordance with procedures and documentation accepted by JDC and counseling professionals.

f) Typically, assessment and individual sessions are sixty (60) minutes in length. Family sessions may be ninety (90) minutes. Other work such as case review, treatment planning, training, and consultation will be assigned by the Probation Officer Supervisor.

g) Shall attend and/or participate in Staffing for clients assigned to them as requested by the Probation Officer Supervisor.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

3) GROUP COUNSELING SERVICES FOR ADULT DRUG COURT

a) To provide group counseling services for adult offenders in the ADC. The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.

b) Will provide assessment and treatment recommendations. Periodic recommendations may be submitted to the ADC Judge directly or via ADC Case Managers as needed and as requested by the Court

c) Will facilitate and develop group counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.

d) Will participate in a minimum of four (4) ADC training hours, this may include Staffing and Status of Hearings. The Provider may participate in ADC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the ADC Coordinator and conducted in accordance with procedures and documentation accepted by ADC and counseling professionals.

f) The usual workweek is up to five (5) hours per week and shall not exceed (15) hours in any billing period. Typically, assessment and individual sessions are sixty (60) minutes in length. Family session may be ninety (90) minutes. Other work such as case review, treatment planning, training and consultation will be assigned by the ADC Coordinator.

g) Shall attend and/or participate in Staffing for clients assigned to them as requested by the ADC Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

4) JUDICIAL THERAPISTS FOR ADULT DRUG COURT

a) To provide group and family counseling services for adult offenders in the ADC. The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.

b) To provide assessment and treatment recommendations. Periodic recommendations may be submitted to the ADC Judge directly or via ADC Case Managers as needed and as requested by the Court.

c) Will facilitate and develop group and/or family counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.

d) Will participate in a minimum of four (4) ADC training hours, this may include Staffing and Status of Hearings. The Provider may participate in ADC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the ADC Coordinator and conducted in accordance with procedures and documentation accepted by ADC and counseling professionals.

f) The usual workweek is up to ten (10) hours per week and shall not exceed (15) hours in any billing period. Typically, assessment and individual sessions are sixty (60) minutes in length. Family session may be ninety (90) minutes. Other work such as case review, treatment planning, training and consultation will be assigned by the ADC Coordinator.

g) Shall attend and/or participate in Staffing for clients assigned to them as directed by the ADC Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified. Provider agrees to carry and submit written proof of \$250,000.00 personal liability insurance.

5) CERTIFIED SUBSTANCE ABUSE COUNSELOR

- a) To conduct substance abuse assessments utilizing the ASAM Patient Placement Criteria.
- b) To provide assessment and treatment recommendations. Periodic recommendations may be submitted to the DWI Judge directly or via DWI Case Managers as needed and as requested by the Court
- c) Facilitate and develop group and/or family counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.
- d) Participate in a minimum of four (4) DWI training hours, this may include Staffing and Status of Hearings. The Provider may participate in DWI Executive Committee Meetings as needed.
- e) Sessions will be conducted at times and at a location determined by the DWI Coordinator and conducted in accordance with procedures and documentation accepted by DWITC and counseling professionals.
- g) The Provider will attend and/or participate in Staffing for clients assigned to them as requested by the DWI Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

6) JUDICIAL THERAPIST FOR DWI TREATMENT COURT

- a) To provide group and family counseling services for adult offenders in the DWITC. The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.
- b) To provide assessment and treatment recommendations. Periodic recommendations may be submitted to the DWITC Judge directly or via DWITC Case Managers as needed and as requested by the Court.
- c) Will facilitate and develop individual and/or family counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.

d) Will participate in a minimum of four (4) DWITC training hours, this may include Staffing and Status of Hearings. The Provider may participate in DWITC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the DWITC Coordinator and conducted in accordance with procedures and documentation accepted by DWITC and counseling professionals.

f) The usual workweek is up to ten (10) hours per week and shall not exceed (15) hours in any billing period. Typically, assessment and individual sessions are sixty (60) minutes in length. Family session may be ninety (90) minutes. Other work such as case review, treatment planning, training and consultation will be assigned by the DWITC Coordinator.

g) Shall attend and/or participate in Staffing for clients assigned to them as directed by the DWITC Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified. Provider agrees to carry and submit written proof of \$250,000.00 personal liability insurance.

7) GROUP COUNSELING SERVICES FOR DWI TREATMENT COURT (ENGLISH)

a) Provide group counseling services for adult offenders in the DWITC. The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.

b) Will provide assessment and treatment recommendations. Periodic recommendations may be submitted to the DWITC Judge directly or via DWITC Case Managers/Probation Officers as needed and as requested by the Court

c) Will facilitate and develop group and/or family counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.

d) Will participate in a minimum of four (4) DWITC training hours, this may include Staffing and Status of Hearings. The Provider may participate in DWITC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the DWITC Coordinator and conducted in accordance with procedures and documentation accepted by DWITC and counseling professionals.

f) The usual workweek is up to five (5) hours per week and shall not exceed (15) hours in any billing period. Typically, assessment and individual sessions are sixty (60) minutes in length. Family session may be ninety (90) minutes. Other work such as case review, treatment planning, training and consultation will be assigned by the DWI Coordinator.

g) Shall attend and/or participate in Staffing for clients assigned to them as requested by the DWITC Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

8) GROUP COUNSELING SERVICES FOR DWI TREATMENT COURT (CHUUKESI)

a) Provide group counseling services for adult offenders in the DWITC. The treatment sessions will use the most current research and theoretical concepts in counseling to ensure that treatment goals are achieved.

b) Will provide assessment and treatment recommendations. Periodic recommendations may be submitted to the DWITC Judge directly or via DWITC Case Managers/Probation Officers as needed and as requested by the Court

c) Will facilitate and develop group and/or family counseling techniques; document areas covered; and determine which session, discussions and topics are successful with this population.

d) Will participate in a minimum of four (4) DWITC training hours, this may include Staffing and Status of Hearings. The Provider may participate in DWITC Executive Committee Meetings as needed.

e) Sessions will be conducted at times and at a location determined by the DWITC Coordinator and conducted in accordance with procedures and documentation accepted by DWITC and counseling professionals.

f) The usual workweek is up to five (5) hours per week and shall not exceed (15) hours in any billing period. Typically, assessment and individual sessions are sixty (60) minutes in length. Family session may be ninety (90) minutes. Other work such as case review, treatment planning, training and consultation will be assigned by the DWI Coordinator.

g) Shall attend and/or participate in Staffing for clients assigned to them as requested by the DWITC Coordinator.

Qualifications: The Provider must hold a valid and current professional certificate, if applicable, and a business license on Guam to conduct counselling sessions identified herein. The Provider must be Matrix Model Certified.

III. PROVIDER RESPONSE CONTENTS:

A. Response Contents In response to this Announcement, interested Providers must submit the following:

1. Letter of Interest Your response to the Judiciary must contain a Letter of Interest which indicates which Judiciary services and programs, as set forth above, that you are qualified for and interested in being considered for. If qualified, please reference individually each Judiciary service and program by the same title listed above. By way of example; "I am qualified and interested in providing services for the following: Forensic Evaluations, Psychiatric Evaluations, Family Violence Court Individual Therapy, Group Counselling for Juvenile Drug Court and Group Counselling for Adult Drug Court."
2. Application Form Your response must include a completed Contractual Appointment Application Form with original signature.
3. Resume Your response must include a copy of your most current resume. Your resume must indicate relevant experience and applicability to the Judiciary services and programs that you are interested in.
4. Licenses and Certificates Your response must include a copy of any and all professional licenses and certificates that you currently hold.

B. Response Responses to this Announcement may be emailed to or delivered to the Human Resources Office located in the Guam Judicial Center, 1st Floor, 120 W. O'Brien Drive, Hagåtña, Guam 96910. Your response should be concise and address the terms outlined above.

IV. GENERAL PROVISIONS

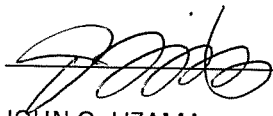
A. Reservation of Rights This Announcement in no way obligates the Judiciary to enter into a relationship with any Provider that responds to this Announcement and neither limits or restricts the Judiciary's right to enter into a relationship with an entity that does not respond to this Announcement. The Judiciary in its sole discretion may pursue simultaneous discussions with one or more entities responding to this Announcement or none at all. The Judiciary further reserves the right in its sole discretion to accept or reject any or all responses received as a result of this Announcement, or to cancel in part or in its entirety this Announcement at any time for any reason. This Announcement and any submitted responses are not subject to any process except as described herein.

B. Questions and Changes to this Announcement Any requests for clarification of any matter contained in the Announcement must be submitted by email to the Judiciary's Point of Contact as set forth below, no later than four (4) business days prior to the date and time responses are due. The Judiciary may

later change or amend the Announcement at any time based on any questions received or for any other reason.

C. Public Record and Disclosure All responses submitted in response to this Announcement will become the property of the Judiciary and may be subject to disclosure pursuant to Guam Public Laws.

D. Point of Contact For more information, please contact Client Services & Family Counseling at 475-3490 , Division of Probation Services at 475-3448 or Human Resources Office at 475-3422.



JOHN Q. LIZAMA
Administrator of the Courts

11 DEC 2017

DATE