



JUDICIARY OF GUAM
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Robert J. Torres
Chief Justice

Alberto C. Lamoreoa III
Presiding Judge

Joshua F. Tenorio,
Administrator of the Courts

Raymond L.G. Taimanglo
Procurement & Fac. Mgt. Administrator

May 19, 2015

MEMORANDUM:

To: All Prospective Bidders

From: Administrator of the Courts

Subject: **Addendum no. 1**
Ref: IFB 15-02 Lease of Multifunction Copier (Refurbished)

The following are responses to clarifications submitted to my office:

1. Will the Judiciary accept new machines in lieu of reconditioned machines in response to the bid? New equipment will of course need to meet the same minimum specifications cited on the bid.

Response: The Judiciary will only accept refurbished machines as required by the Invitation For Bid (IFB 15-02).

2. Since the requested machine is to be used as a printer, what Operating Systems and versions are currently being used on workstations?

Response: All of the Judiciary's current workstations run Microsoft Windows 7 Pro or Ultimate, however all workstations print via a print server. The print server currently runs Windows Server 2003 R2 Enterprise Edition, but will soon be updated to either Windows Server 2008 R2 Enterprise Edition or Windows Server 2012 R2 Enterprise Edition. All operating systems are 64-bit versions. In addition, due to the need to support multiple models from different manufacturers, we utilize "global" or "universal" print drivers.

3. In regards to the Insurance requirement under Physical Liability under General Terms and conditions- As the winning bidder will be licensed to do business in Guam and follows standard employment laws such as workman's comp, OSHA requirements, etc., we feel that excessive insurance requirement is redundant and therefore, unnecessary. Requiring such insurance creates costly monthly premiums, which will result in higher bid offers to the Judiciary of Guam. This also reduces the desire for smaller locally owned companies to participate. We respectfully request the Insurance Requirement be removed.

Response: The physical liability insurance is a standard statement term the Judiciary inserts in all its IFBs. It only requires you to promise to cover injury to your employees when they either deliver a machine or service it at the Judiciary premises. As long as you agree to be responsible for your employee when she/he is on Judiciary premises, no additional insurance is necessary.

Lastly, the Judiciary requires that the machines to be offered are Factory Certified.

Please be reminded that this Addendum no. 1 shall be acknowledged in your bid proposal. Failure to acknowledge this Addendum shall result in disqualification from this bid.

Should you need additional information, please contact Mr. Raymond LG Taimanglo, P&FMA, at 475-3393/3175 or email at rtaimanglo@guamcourts.org and/or mantonio@guamcourts.org.



JOSHUA F. TENORIO