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ALBERTO C. LAMORENA III
PRESIDING JUDGE

PERRY C. TAITANO
ADMINISTRATOR OF THE COURTS

September 7, 2012

Memorandum

TO: 2012-2015 Strategic Plan Subcommittee Chairs, Co-Chairs and Management Leads
All Justices, Judges and Employees of the Judiciary of Guam

FR: Chief Justice F. Philip Carbullido, Strategic Plan Chair 

RE: Management Response Plans

Hafa Adai. Please be advised that Management Response Plans have been developed in response to Quarterly Progress Reports submitted by each of the 4 Strategic Focus Area Subcommittees. The Management Response Plans are available for review on both the Intranet and Guamcourts.org through the following hyperlinks:

Intranet: <http://intranet/Information/2012StrategicPlan.asp>

Internet: <http://www.guamcourts.org/Information/2012StrategicPlan/StrategicPlan.html>

Thank you for contributing to the success of the Judiciary.

cc: AOC Perry C. Taitano, Strategic Plan Co-Chair



**Judiciary of Guam 2012-2015 Strategic Plan: Our Way Forward
MANAGEMENT RESPONSE PLAN**

Date: August 27, 2012

Strategic Focus Area 4: Stakeholder and Community Relations

Chair: Presiding Judge Alberto C. Lamorena III
Co-Chair: Judge Arthur R. Barcinas
Management Lead: Joshua F. Tenorio

Quarterly Report Ending: August 20, 2012

Strategic Projects and Activities

1. Use radio, television and social media to educate and assist the public with court services and processes

Activity	Status	Percentage of Completion	Responsible Party	Completion Date	MANAGEMENT'S RESPONSE
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Goal 4.1: The Judiciary will have strong, collaborative relations with stakeholders and partners.

- Objectives:
1. Identify, reach out to, and educate stakeholders and partners.
 2. Share, coordinate, and save resources among stakeholders and partners.
 3. Communicate more effectively with stakeholders and partners.

Goal 4.2: The Judiciary will promote public understanding and support of the court system.

- Objectives:
1. Educate the public about the Judiciary's needs and priorities to inform the public about court functions, services, fees, and processes.
 2. Instill confidence and gain public support.

Review the use of social media in other jurisdictions and identify social media tools, best practices and recommended methods for consideration in Guam including the development of a social media policy.	Ongoing	75%	Committee Members	September 30, 2012	Management is pleased with the response thus far.
Develop a public information media plan that will identify topics and issues to be periodically discussed on radio, television and social media by judicial officers and court staff.	Ongoing	25%	Committee Members	TBD	Subcommittee needs to determine a completion date.
Organize public events and educational activities calendar that is designed to inform the public about the judiciary and its services and programs.	Ongoing	33%	Committee Members	TBD	Subcommittee needs to determine a completion date.
Launch social media platforms	Ongoing	10%	Joshua Tenorio	January 1, 2013	Management is enthusiastic and looks forward to implementation of this task.

2. Periodically identify stakeholders and develop directory of their services

Activity	Status	Percentage of Completion	Responsible Party	Completion Date	MANAGEMENT'S RESPONSE
Create a list of government and non-government stakeholders and court partners.	Completed	100%	Committee Members	June 12, 2012	Task completed. No further action required.
Develop and publish a directory of services.	Ongoing	10%	Committee Members	September 30, 2012	This task is underway.

3. Hold annual retreat and regular meetings with stakeholders, including the Guam Bar Association

Activity	Status	Percentage of Completion	Responsible Party	Completion Date	MANAGEMENT'S RESPONSE
Identify government and non-government stakeholders and court partners to attend meetings and retreat.	Completed	100%	Committee Members	June 12, 2012	Task completed. No further action required. Management is pleased with the progress made.
Develop and complete a survey of stakeholders and court partners to identify areas for growth and improvement.	Ongoing	50%	Committee Members	August 31, 2012	Task should be complete as of last week. Management is pleased with the progress made.
Invite stakeholders and court partners to be in a special subcommittee on stakeholder and community relations	Ongoing	50%	Committee Members	August 31, 2012	Task should be complete as of last week. Management is pleased with the progress made.

Conduct Annual Retreat/Court Conference	Ongoing	0%	Committee Members	TBD	Subcommittee needs to determine a completion date and proposed cost and resource needs. Management needs to identify resources.
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4. Create a method/vehicle for attorneys to raise non-case specific concerns without fear of reprisal

Activity	Status	Percentage of Completion	Responsible Party	Completion Date	MANAGEMENT'S RESPONSE
Meet with Guam Bar Association President to discuss attorney concerns and develop method/vehicle for attorneys to raise non-case specific concerns without fear of reprisal	Ongoing	0%	Committee Members	TBD	Subcommittee needs to determine a completion date.

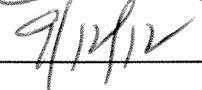
**MANAGEMENT RESPONSE PLAN for
Strategic Focus Area 4: Stakeholder and Community Relations**

Approved by:

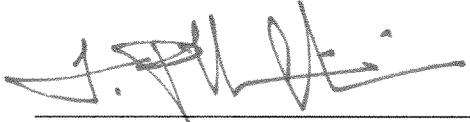


 PERRY C. TAITANO, Administrator of the Courts

Date:



Concurred by:



 F. PHILIP CARBULLIDO, Chief Justice of Guam

Date: