



## ADA Accommodations

### FAQs

#### **Q: Who qualifies for an accommodation?**

A: A person with a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. Major life activities include, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

#### **Q: Do I need to provide proof of my disability?**

A: Not initially, but you may be asked to provide additional information if the nature of the disability is not clear or if it is necessary to determine an appropriate accommodation.

#### **Q: What do I do if I am not satisfied with my accommodation?**

A: You may file a complaint with the Judiciary's ADA Coordinator by phone at 300-7993 or by e-mail at [JEC@guamcourts.org](mailto:JEC@guamcourts.org).

The Judiciary of Guam is committed to providing equal access consistent with the Americans with Disabilities Act (ADA), the Americans with Disabilities Amendments Act (ADAAA), and other local and federal laws. If you have a disability that may restrict your ability to meaningfully participate in court proceedings, programs, activities, or services, we will provide you with reasonable and appropriate accommodations at no cost to you.

Accommodations may include:

- Reasonable modifications to policies, practices, and procedures (such as alternative time schedules, telephone conferences, elimination of distractions, rest breaks, presentations in alternative formats, etc.)
- Relocation of a service or program to an accessible site
- Providing auxiliary aids and services such as qualified interpreters, assistive listening devices, large print, etc.

Accommodations do **not** include:

- Attorney services or legal advice
- Personal equipment or services (examples: wheelchairs, hearing aids, personal care attendants, transportation, etc.)
- Accommodations that impair the neutrality or functioning of the Judiciary (such as continuing matters indefinitely)

To request for an accommodation or assistance, contact the Judiciary's ADA Coordinator:

**Michelle Cruz**

by phone at 300-7993 or

by e-mail at [JEC@guamcourts.org](mailto:JEC@guamcourts.org)

Please notify the Judiciary at least 10 business days before you need your accommodation.